



# Clanfield Parish Council

Clerk: Mrs Diane Duffy

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## THE SOUTH LANE MEADOW TRUSTEES ANNUAL GENERAL

### MEETING WILL BE HELD ON

TUESDAY 18<sup>TH</sup> MAY 2021 AT 7.00 P.M.

### IN THE BLUE ROOM AT CLANFIELD MEMORIAL HALL

#### **COVID Guidance**

- ❖ Members of public are welcome to attend the meeting and make representation(s)
- ❖ Social distancing requirements mean attendees will be positioned at an appropriate distance from each other. In the event that the number of attendees exceeds the social distancing capacity of the room, attendance may have to be limited
- ❖ The room will be ventilated as much as is possible
- ❖ Non-Trustee attendees are required to wear face-masks at all times, unless making representation(s) to the Trustees
- ❖ Sanitiser will also be supplied though attendees are welcome to bring their own.
- ❖ All Trustees and Officers to wear face masks unless speaking

#### AGENDA ITEMS

1. CHAIRMANS REPORT
2. FINANCIAL REPORT
3. COMMENTS/ QUESTIONS TO TRUSTEES
4. AGM CLOSE

#### THE MEETING IS OPEN TO ALL RESIDENTS

Mrs .E.Barritt  
Secretary to Trustees