



Clanfield Parish Council

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PROPERTY MANAGEMENT COMMITTEE **to be held on Wednesday 15th December 2021 at 6:30 p.m,** **in the Parish Office.**

Dear Councillors,

You are hereby summoned to attend a meeting of the Property Management Committee for the transactions set out below.

K Knowles

Katie Knowles, Clerk to the Council
8 December 2021

- ❖ Members of the public are welcome to attend the committee meeting.
- ❖ COVID protection measures, both in relation to the venue and for personal compliance, will be in accordance with the legal requirements and Government guidelines and the requirements of the venue that are applicable as at the date of the meeting.

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE.
2. TO RECEIVE DECLARATIONS OF INTEREST.
(Members / Officers are invited to declare any pecuniary or non-pecuniary interests arising from this Agenda. Notwithstanding this item, Members / Officers may declare an interest at any point during the meeting. If a Member / Officer has a pecuniary interest then they must leave the meeting whilst the item is being discussed.)
3. TO AGREE THE MINUTES FOR THE MEETING HELD ON 13TH OCTOBER 2021.
4. TO OPEN THE MEETING TO MEMBERS OF THE PUBLIC TO ALLOW THEM TO ADDRESS QUESTIONS TO THE PARISH COUNCILLORS – The period of time designated for public participation shall not exceed 10 Minutes. Each member of the public is allowed to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes. A question raised by a member of the public shall not require a response or debate at this meeting.
5. OPEN SPACES OFFICERS' REPORT
6. GROUNDS MAINTENANCE AND OTHER CONTRACTS
 - (a) Update on ground maintenance contract review.
 - (b) To review a calendar of important dates & tasks for the Property Management Committee to consider during the forthcoming year.
7. BYELAWS FOR ALL PARISH COUNCIL OPEN SPACES AND RECREATION AREA
8. CHALTON GREEN
 - (a) Application for a Memorial bench.

9. ALLOTMENTS (SITES A AND B)

- (a) Update on meeting with Allotment Association
- (b) Update on pest control

10. PLAY EQUIPMENT

11. VOLUNTEER TREE WARDENS – UPDATE

12. THE CLANFIELD CENTRE - BUILDING ISSUES

- (a) Update on outside lighting.
- (b) Update on the control management system

13. DOWN FARM PARK

- (a) To consider the establishment of a pathway from the overflow car park to the new sports pitches.
- (b) To note a request from Clanfield Football Club for a storage facility and additional fencing (subject to Council approval and Planning Permission) on the new sports pitches.
- (c) Bilberry Avenue – additional bollards to restrict vehicular access to land.

14. PEEL PARK

- (a) To receive the notes of a meeting with Clanfield Football Club held on 15 October and consider the issues raised therein.
 - i. To consider the option to lease the Pavilion to Clanfield Football Club.
 - ii. To note a request from Clanfield Football Club to consider additional storage at Peel Park (subject to Council approval and Planning Permission).
- (b) To receive an update on heating system works and possible grant funding.

15. SOUTH LANE MEADOW

- (a) To consider draft terms for the lease with Clanfield Cricket Club.
- (b) Update on proposal for car park improvements.

16. SUNDERTON MEADOW

17. STORRINGTON GREEN SPACE

- (a) Update on installation of the gate.

18. SPORTS PAVILION DOWN FARM PARK (BOWLS CLUB)

- (a) To receive a report on flooring repairs being undertaken by the developer within two of the changing rooms at the Sports Pavilion at Down Farm Park (Bowls Club).

DATE OF NEXT MEETING: Wednesday 16th February 2022 at 6:30 pm.