

**MINUTES OF THE MEETING OF THE SOUTH LANE MEADOW TRUSTEES HELD ON
TUESDAY 18TH MAY 2021 IN THE BLUE ROOM AT CLANFIELD MEMORIAL HALL
commencing at 7.06 p.m.**

Present: David Charleton (Chair); Cllr Stephen D'este Hoare Cllr Laurent Coffre
 Cllr John Bannell Roland Howes; Cllr Rosemary Clarke;
 Brenda Mizen Mike Collins – Cricket Club

In attendance: Secretary Emma Barritt;

16/21 TO ELECT CHAIRMAN & VICE CHAIRMAN FOR THE COMING YEAR

David Charleton was duly elected as Chairman for the coming year. Vice Chairman is still to be decided. SDH to check with PH about position of Vice Chairman.

17/21 TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Peter Hurst and Bob Wheeler.

18/21 TO AGREE THE MINUTES OF THE LAST MEETING

The minutes of the last meeting had been circulated and it was agreed that they be signed as a correct record.

DC raised some points from the previous meeting.

Repairs to the car park and drainage issues: JB confirmed that he's been in touch with the civil engineers and they need to know how much money is available for the project. CPC could be looking at a sum of money between £12k and £13k, this is dependent on whether another project goes ahead by a different committee. The plan is to implement this project in the next year (2022) and provide the Trustees with the exact specification by September time of this year.

Holes in the meadow are still there, SDH to meet grass contractor and get them filled in. MC said the cricket club would be prepared to help with the filling of the holes if ever needed.

Action SDH & EB

OPEN FORUM

MC reported an update on the Cricket Pavilion. The project is ongoing, first step is tackling the lease on the land which is going through solicitors instructed by CPC. This will change the covenant and the commercial lease for the cricket club. Planning application will start in June. Junior cricket started last Thursday evening. There is currently a single chemical toilet. Two new toilets will be arriving in June; this will eventually be part of the pavilion. In the meantime are the Trustees happy for the toilets to be placed next to the barn on the east side. Happy to put a fence around if required. JB confirmed the siting for the toilets is a decision for the Trustees. Cricket club will put in writing and provide drawings and then a decision can be made. Cricket club will need to check with the planning officer (Mary Bird) at EHDC.

The cricket club is looking to replace the practice net. This will be a mobile net on wheels and could be placed on the west side of the barn. The location maybe better on the east side, away from Sword Close. Bramble has just been cleared in this area so the CC would have to keep on top of it. Trustees were all in agreement for this to go ahead.

The fair will be told that the cricket club has home games whilst they are using the meadow.

CPC are reviewing the notice boards and signage on all parish land. The notice board is an asset to the cricket club and therefore would be prepared to replace it at their expense.

19/21 **ANY ITEMS TO REPORT FROM OR TO THE PARISH COUNCIL**

The Parish Clerk is retiring at the end of July and therefore a replacement signatory will be required. EB to check if the new clerk could take this over and if it's necessary for an extra signatory to be a councillor. It maybe a requirement that Peter Hurst is a signatory.

Action EB

20/21 **TO RAISE ANY DOG ISSUES/CONCERNS**

Dog fouling is an ongoing problem in the meadow, as it is all over the parish.

CPC is going to review the byelaws. The proposal will be one set of byelaws for everything not individual open spaces. Very hard to resolve the problem with dog fouling. So many more dogs since lockdown, many ignoring signs of no dogs etc. CPC will have to see what is enforceable.

Forming a friends of SLM group might be a possible solution. We can make contact with the person who runs the FB page about doing a post from the Trustees to the group saying it's come to our attention the issues with dog fouling and not clearing up, spoiling it for others etc.

Action RC

21/21 **CORRESPONDENCE**

Application from the fun fair to set up in the meadow on Tuesday 1st June and operate on the weekend of the 5th June and 12th June. It was agreed the fun fair could be held as requested. The fun fair will be informed about the cricket club home games.

22/21 **FINANCE**

The closing balance as at end of April is £2040.88.

23/21 **INDIVIDUAL REPORTS**

Cricket Club:

Previously covered.

Barn/Toilet:

Nothing new to report.

Car Park/Verge:

Car park barrier has been damaged by a van that exceeded the height restriction. Owner of the van to be contacted and barrier needs to be inspected/repaired.

Action EB

Play Equipment:

Sign on play equipment does not state an age limit; this is something that will be required under the new byelaws.

Hedgerow/Headland:

Farmer cut the hedges and bramble back in the autumn. Will need to be cut again September/October time (after bird nesting season) to keep under control. Weed killer could be applied to the bramble for better control. Decision needed at the next meeting for hedge cutting and the best way to tackle the bramble.

Orchard:

EB has contacted the gardening club, still awaiting a reply, will chase.

Action EB

Signage:

New signs have been put up in the car park and Sword Close entrance.

24/21 **10 YEAR PLAN**

RW presented his suggestions in writing to the Trustees for the ten year plan:

1. Gateways: including notice boards
2. Hedges: North, East, West, South and Sword Close
3. Play Equipment: including fencing
4. Barn: Exterior and interior
5. Future Developments: general outline
6. Path/pathways
7. Existing trees
8. Fruit trees (Orchard)
9. Seats (memorials)
10. Other

Trustees need to review this list and bring thoughts/comments to the next meeting. A priority list can be made and then passed to CPC.

Trust deed states the chairman of CPC should be present so things can be coordinated between Trustees and CPC.

Action Trustees

25/21 **ANY FINAL MATTERS**

JB updated the Trustees on the wild flower meadow project at Sunderton Meadow and Down Farm Park. Contractors are in the process of tendering. The community will be involved in the summer, removing weeds and the grass will be cut to a specific specification. The area to be sown will be disc cut allowing sowing to be done

September/October time. This will include a mixture of perennial seeds. Hopefully a good display of flowers for next year.

HCC works may happen this year but very uncertain. No further information has been given at this time.

26/21 **DATE OF NEXT MEETING**

The next meeting was scheduled for Tuesday 17th August 2021 and would commence at 7.00 p.m.

The meeting closed at 8.21 p.m.

THESE ARE A TRUE ACCOUNT OF THE MINUTES OF THE MEETING

Signed.....

Dated.....