



Clanfield Parish Council Equal Opportunities Policy

Clanfield Parish Council ("CPC") is opposed to all forms of unlawful or unfair discrimination whether it be direct or indirect discrimination or harassment.

This policy should be read in conjunction with CPC's Dignity at Work, Bullying and Harassment Policy.

1. PURPOSE AND SCOPE

CPC believes that every employee is entitled to a working environment that promotes dignity and respect to all.

No form of intimidation, bullying, victimisation or harassment will be tolerated.

This policy is fully supported by all CPC Councillors.

CPC understands its obligations under the Equality Act 2010, which legally protects people from discrimination in the workplace and in wider society, and is fully committed to its duty imposed by Section 149 of that Act*.

CPC is an Equal Opportunities employer, contractor and provider of services. It is committed to the promotion, maintenance and protection of the rights of individuals.

2. KEY PRINCIPLES

CPC will provide equal opportunities to all its employees (unless there are genuine occupational, qualification or objectively justified reasons for a different approach to be taken).

CPC will treat all employees fairly and equally whether full-time, part-time, fixed term contract, agency workers or temporary staff. Selection for employment, promotion, training, remuneration or any other benefit will be based on aptitude and ability.

All employees will be helped and encouraged to develop their full potential and the talents and resources of the workforce will be fully utilised to maximise the efficiency of CPC.

CPC will oppose all unjustified discrimination proscribed by law on the grounds of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

CPC will ensure that all recipients of the services delivered directly by CPC are guaranteed the same opportunity and is committed to ensuring that services are relevant and responsive to the needs of all communities and recognises that all members of the community have specific needs and will strive to meet those needs.

CPC values all members of the community and will treat people with dignity and respect and will not tolerate discrimination, harassment or victimisation of its service users or communities. CPC will

encourage and develop all employees to support and carry out the requirements of the Equal Opportunities Policy.

3. PROCEDURE

Any employee suffering discrimination or harassment in their employment is encouraged, in the first instance, to make an informal complaint to the Chairman .

Employees are encouraged to raise any incidents of discrimination or harassment by members of the public with the Chairman.

CPC will take all practicable steps to protect its employees from discrimination or harassment by the public.

4. DISCIPLINARY MATTERS

Any employee breaching CPC's equal opportunities policy will be regarded as committing serious misconduct and will be subject to disciplinary proceedings.

Allegations of discrimination by CPC Councillors may result in referral to the Standards Process as a contravention of the Members Code of Conduct.

5. REVIEW

This policy will be monitored and subject to regular review.

6. ADDITIONAL INFORMATION

If you have any queries please contact the Clerk or the Chair of CPC.

Adopted by Clanfield Parish Council on 12th January 2021

POLICY REVIEW: 2024

Notes:

* Section 149 of the Equality Act 2010 imposes a duty on Parish Councils to take into account:-

- the need to eliminate discrimination and harassment, victimisation and any other conduct that is prohibited by or under the Act
- to advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it
- to foster good relations between those who share protected characteristics and those who do not

"Protected Characteristics" are defined in section 4 of the Equality Act 2010 and are: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.