

CLANFIELD PARISH COUNCIL

GRANT APPLICATION FORM 2022/23

You may continue on a blank sheet if necessary, but please put the name of your organisation on any additional sheets.

A. Your organisation

Please give us the following information about your organisation:

Name of Organisation:

Address:

.....

.....Post Code:

Description of your organisation's activities. Please list your aims and objectives.

.....

.....

.....

.....

How long has your organisation been in existence?

B. Contact Details

Name of contact:

Position:

Address for correspondence (if different from above):

.....

.....

.....Post Code:

Tel:.....(daytime)(mobile)

Email:

C. Your Application

Brief description of project or scheme for which grant is intended

.....

.....

.....

Who will benefit from the proposed project or scheme and how many of these are Clanfield residents?

.....

.....

.....

.....

How will your project impact the local community/environment?

.....

.....

.....

.....

.....

D: Project Costs

Total cost of project or scheme: £..... How much are you applying for? £.....

Please give an itemised breakdown of the expenditure for which this money which is being applied for. Please include evidence (e.g.. suppliers' estimates, quotations, price lists or invoices) of the likely cost of all items of expenditure where possible.

ITEM	COST £
TOTAL	

Have you made any grant application to any other body for grant aid for this project? Yes/No. If yes please give details:

Name of organisation applied to	Amount applied for	Date of Application	Amount Received

If you have received any other sources of funding in the past year, not specified above, please give details:

.....
.....
.....

Please outline the tender process that has been completed.

.....

How many quotes have been received

Please confirm your reason for choosing the contractor that will be completing the work

.....
.....

D. Previous Applications

Has your organisation previously applied for a grant from this Parish Council? If YES, please give details of the project and the date and amount of grant received if any. Was the project as described completed?

.....
.....

E. Additional Information

Are there any other comments you wish to make to support this application? Please give this information below, or attach a separate sheet:

.....
.....
.....

F. Your Financial Situation

All applications must be accompanied by the following financial information: **If you do not supply this information your application will not be considered unless previously agreed in writing by the Council.**

- A copy of your latest approved statement of income and expenditure or other financial report which indicates your financial position, or
- Photocopy of bank statements covering the past three months
- A statement of your capital assets, if any

If you are unable to supply this information, please contact the Parish Council for advice before submitting this application

Signed:.....

Date:

Please return to Katie Knowles, Parish Clerk, Council Office, The Clanfield Centre, 2 Endal Way, Clanfield PO8 0YF or by email to clerk@clanfieldpc.org.uk

Any queries, please contact the Parish Clerk on 02392 571011

FOR OFFICE USE ONLY

Date received:.....

Grant awarded:.....

Amount:.....

