



Clanfield Parish Council

Council Office, The Clanfield Centre, 2 Endal Way, Clanfield PO8 0YF
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Meeting of the Council to be held
on Tuesday 19 March 2024 at **7.00pm**
in the Council Office at the Clanfield Centre.

Dear Councillors,

You are hereby summoned to a meeting of Clanfield Parish Council for the transaction of business set out below.

K Knowles

Katie Knowles, Clerk to the Council
14 March 2024

AGENDA

- 1. Standing Orders- Amendment to the Council's quorum**
To approve an amendment to Standing Order 3v, reducing the quorum of the Council meeting to 5 members.
- 2. Apologies for Absence**
To receive and approve apologies for absence.
- 3. Declarations of Interest** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.
- 4. Approval of Minutes**
To approve the Council minutes of the meeting held on 13 February 2024.
- 5. Open Forum**
To allow members of the public to raise any matters for the Council's attention.
A maximum of 10 minutes will be allowed for this item.
- 6. Chair's Report**
- 7. District and County Councillors Reports**
To receive reports from District Cllrs John Smart and Chris Tonge and County Cllr Mocatta.
- 8. Finance & General Purposes**
 - a. To receive the Clerk's Finance report.
 - b. To approve the Council's Annual CIL Report.
 - c. To approve the Asset Register value for the year end 31 March 2023.
 - d. To receive and sign as approved the income and expenditure report as at 29 February 2024.

- e. To receive and sign as approved the bank reconciliation, bank statements and trial balance as at 29 February 2024.
- f. To note the list of payments made between 1 – 29 February 2024.
- g. To receive and sign as approved a list of payments to be made, if any.
- h. To consider a grant application from Citizens Advice East Hants for £500 towards running costs of the service supporting Clanfield residents.

9. Property Management

- a. To receive and consider a proposed CIL application by Hampshire County Council's Countryside Service to improve the surface and drainage of Green Lane byway 702.
- b. To consider a proposal from the Clanfield Gardening Club for a natural planting scheme at the Clanfield Centre between the car park and Green Lane.

10. Community & Environment

- a. To receive the minutes of the Community & Environment Committee held on 4 March 2024 and consider recommendations on the Pollinator Project & Gardening Eco-Club.
- b. To consider the Council's contribution to the DD-80 commemorations.
- c. To approve a change of date for the next scheduled meeting of the Community & Environment Committee from the 1 May to 4 June 2024.

11. Reports from representatives on outside meetings

To receive reports from Councillor representatives.

12. Date of the next Meeting

The date of the next meeting will be held on 9 April 2024 at 7pm and will be held in the blue room at Clanfield Memorial Hall.

Members of the public are welcome to attend all Council and Committee meetings.