

**Minutes of the Meeting of Clanfield Parish Council
held on Tuesday 13 February 2024 at 7.00pm
in the Blue Room at Clanfield Memorial Hall**

Present: Cllr Dave Harris (Chair) Cllr Terry Collins
Cllr Christopher Paterson (Vice Chair) Cllr Helen Glover
Cllr Rosemary Clarke Cllr Heather Watkin
Cllr Peter Carver

In Attendance: Katie Knowles (Clerk & RFO), District Cllr John Smart, and two members of the public.

12/24 Apologies for Absence

Apologies were received from Cllr Brian Foster. Apologies were also noted from District Cllr Chris Tonge.

13/24 Declarations of Interest

There were no declarations on interest.

14/24 Approval of Minutes

The Council minutes of the previous meeting held on 16 January 2024 were approved as a correct record and signed by the Chair.

15/23 Open Forum

A resident who coordinates volunteers to carry out monthly litter picks covering Clanfield, Horndean and Catherington reported that the amount of litter was relentless. Each month the volunteers collect between 40-50 bags and approximately half are collected in Clanfield. She reported the volunteers were fed up. She further commented there was no evidence that East Hants District Council (EHDC) were doing any litter patrols or deploying the road sweeper in the Parish.

She confirmed the litter hot spot areas are:

- Chalton Lane, from the A3 junction to the Village
- The Co-op car park
- Budgens & the Chemist by the bin store area
- South Lane Meadow Car Park
- Peel Park that includes football related litter (drinks bottles and tape) and the skate park.

After a general discussion it was agreed that more litter bins and signs would not deter individuals that dropped litter.

Clanfield Parish Council are responsible for South Lane Meadow and Peel Park. The Assistant Clerk had recently reported South Lane Meadow to EHDC's Enforcement Team, who confirmed they would carry out checks. The Council was due to meet with the football club and would raise the litter in Peel Park.

District Cllr Smart agreed to make enquiries about the Norse contract and report back.

Another resident asked if the Parish Council could assist in getting the gullies/drains cleared on South Lane at the junction with Hambledon Road. The Clerk advised it could be reported via the County Council's website.

16/24 Chair's Report

The Chair reported that:

- Cllr Jane Woodroof had resigned from the Parish Council. The Chair recorded his thanks for her work on Environmental matters and her work with the Community & Environment Committee. The Council has two vacancies.

- Andrew White has joined the office team as a temporary projects Officer.
- The Southern Parishes are meeting at the end of the month to discuss the development at land East of Horndean.

17/24 Reports from County and District Councillors

East Hants District Councillor (EHDC) Report

The Local plan is out for consultation. One site has been identified in Clanfield, to the East of South Lane, and a second, not actually in Clanfield but in Catherington ward on the south side of Drift Road, which will affect Clanfield residents. The local consultation event is at Merchistoun Hall, Horndean, Tuesday 20 February between 3.30-7.30pm where residents can see details of this.

Around thirty residents attended the district council surgery on the 6 February at the Clanfield Centre, the main reason was to discuss the local plan, what it means, and how everyone could engage in the consultation. The process of the district plan was explained, and the nature of the consultation. A wide-range discussion took place, including the sites chosen and their suitability, the impact on roads and more general issues around traffic and policing.

Members agreed that it would be useful for the Parish Council to be represented at the district council surgery.

Both District Cllrs have spent most of this year's councillor grants (£4,500 each). Next year the councillor awards, in the proposed budget will be reduced to £3,000 per councillor.

The District Council are promoting the Supporting Communities Fund, an annual grant scheme which offers financial support to projects promoting positive mental health, reducing social isolation, and building strong community resilience by charities and organisations. A grant up to £30,000, closing date 14th May 2024.

The next District full Council meeting will on the 29 February at 6.30 pm at the Festival Hall in Petersfield and will be dedicated to the annual budget.

18/24 Annual Parish Meeting

Members **RESOLVED** to invite speakers from Energise South Downs and HCC's Pollinator Project to the Annual Parish Meeting for residents on 30th April. It was agreed that Tea's and Coffee's would be provided. The Chair and Committee Chairs would also provide an update.

19/24 Finance & General Purposes

- Members received the draft minutes of the Finance & General Purposes Committee held on 30 January 2024.
- Members received the Clerk's Finance Report.
- Members **RESOLVED** to approve the income and expenditure report as at 31 January 2024.
- Members **RESOLVED** to approve the bank reconciliation, bank statements and trial balance as at 31 January 2024.
- Members noted the list of payments made between 1 – 31 January 2024.
- Members **RESOLVED** approved a list of payments totaling £6,395.06 and Direct Debit payments totaling £363.08. Debit card payment totaling £409.50 was noted.

20/24 Property Management Committee

- Members received the draft minutes of the Property Management Committee held on 23 January 2024. There were no recommendations to Council.
- It was **RESOLVED** to approve the Phase 3 copse planting scheme at Down Farm Park.
- It was **RESOLVED** to permit SSE's proposal to reduce vegetation and trees next to 11kv power lines in Peel Park.

21/24 Community & Environment

Members received the draft minutes of the Community & Environment Committee held on 22 January 2024 and considered recommendations to proceed with the Pollinator Project and Gardescos Club.

The Chair commented that following the resignation of Jane Woodroof it was a good opportunity to review the committees terms of reference.

Pollinator Project

Members had received a report on the Pollinator Project. Karima Smith, a Project Officer for Nature Recovery and Pollinators from the County Council's Countryside Service attended the Committee in January. Officers would support the Parish Council with Pollinator project tasks:

- Complete a simple habitat survey - to review the Parish Council's green spaces and note the habitats and features.
- Create a local Pollinator Action Plan and make five pollinator pledges (actions).
- Enlist the local community to deliver the action plan.
- Share progress and achievements on social media and #pollinator project.
- Monitor the pollinators every year by completing a simple survey.

The Committee had agreed at its meeting to proceed with the project. Whilst Members were supportive of the concept there were concerns raised about how the project would be delivered. Additionally some of the concepts mentioned as possible actions e.g. 'No Mow May' had been previously considered by the Property Management Committee and not supported. Council asked the Committee to develop a project plan before the Council could support the Pollinator Pledge.

It was **RESOLVED** that the Council joins the 'Pollinator Project Network' that connects parish councils and shares information, and the Committee is asked to develop a project plan and report back to Council.

Garden Club at Clanfield Junior School

Cllrs Jane Woodroof and Rosemary Clarke had met with the Deputy Head at Clanfield Junior School, to discuss their student council. The student council, eco council and garden club were not running due to staff commitments. The Committee considered a proposal to combine the clubs and for Cllrs Woodroof and Clarke to run a weekly lunchtime club. A further meeting would be arranged with the school to firm up the details.

Some Members were concerned about a weekly commitment. A member of the Committee advised that it had been agreed that further information was required, that included a weekly lesson plan (support has been offered with this) and who else might be involved. The Tree Group considered that involvement in a school lunchtime club was outside their remit but individuals with specific expertise may have offered to attend a week.

Members **RESOLVED** to refer the project back to the Committee to develop a project plan and weekly lesson plan agreed with the school and report back to Council.

22/24 Planning

Members considered a proposed road name of 'Twyford Mews' for the new housing development on the former site of Twyford Moors Classic Car Motors, South Lane and **RESOLVED** to propose an alternative, 'Mitchell Close' for the following reasons:

- The suggested name of Twyford Mews for the development would recognise only the business that recently occupied the site and has no connection to Clanfield or its history.
- As we will be celebrating D-Day 80 in June, the new development should be named after Able Seaman Colin Mitchell, who lived on Chalton Lane, served on HMS Juno which was sunk on 21 May 1941. He was 20. Like so many others, Colin did not get to see D-Day.
- There are other roads names in the Parish after two World War One losses – Jacobs Close and Merritt Place. The Council consider it would be fitting and timely to honour one of the Parish's World War Two losses in this way.

- It was also noted that a Mews was not appropriate as the site was not a former stables and had not knowingly been used elsewhere in the Parish. Close was in keeping a relevant to the developments layout.

23/24 South Lane Meadow

Members RESOLVED to leave the earth bund behind the Cricket Pavilion at South Lane Meadow.

24/24 Reports from representatives on outside meetings

Members noted the slides circulated by Cllr Terry Collins from the Hampshire County Council Passenger Transport Forum held in January.

25/24 Date of the next meeting

The next Council Meeting will be held on Tuesday 12 March 2024 at 7.00 pm in the Blue Room, Clanfield Memorial Hall.

The meeting closed at 9.00pm.

Signed.....

Dated.....