

**Minutes of the Meeting of Clanfield Parish Council
held on Tuesday 19 March 2024 at 7.00pm
in the Council Office at the Clanfield Centre**

Present: Cllr Dave Harris (Chair) Cllr Helen Glover
Cllr Christopher Paterson (Vice Chair) Cllr Heather Watkin
Cllr Rosemary Clarke

The published Council meeting on 12 March was not quorate, so no items on the agenda could be discussed. As District Councillors' Chris Tonge & John Smart and County Cllr Robert Mocatta and two members of the public were in attendance, Cllr Paterson, who chaired the meeting, invited the District & County Cllrs to provide their updates.

In Attendance: Katie Knowles (Clerk & RFO).

26/24 Standing Orders – Amendments to Council's quorum.

Members **RESOLVED** to amend the Council's Standing Orders 3v, reducing the quorum of meetings to 5 members.

27/24 Apologies for Absence

Apologies were received from Cllrs Peter Carver, Terry Collins, and Brian Foster. Apologies were also noted from District Cllrs Chris Tonge & John Smart and County Cllr Robert Mocatta.

28/24 Declarations of Interest

There were no declarations on interest.

29/24 Approval of Minutes

The Council minutes of the previous meeting held on 13 February 2024 were approved as a correct record and signed by the Chair.

30/24 Open Forum

There were no members of the public present at this meeting. A member of the Community Working Group attended the meeting on 12th March and asked the council to revisit the implementation of the Green Audit recommendations approved by Council in February 2023 and its communication strategy.

31/24 Chair's Report

The Chair reported that:

- Members were reminded that debate during meetings should reflect the Standing Orders, as it sets out a process that enables all Councillors to contribute to a debate and put their point of view across. Talking over and between one another had been highlighted as a concern at the Community & Environment Committee.
- There are two parish councillor vacancies still to be filled. It was acknowledged the recruitment message needs to be revisited. A few suggestions were discussed including sharing Cllr vacancies with clubs and society's in Clanfield. It was also noted that with existing Cllrs temporarily unable to attend meetings, committee's meetings may need to be reviewed.
- The Council's new website will go live on 4th April.
- Chalton Lane will be closed between Petersfield Road and A3 slip road from 27th March for surfacing works that is expected to take four days. The yellow signs on Chalton Lane advise work will commence on 2 April.

32/24 Reports from County and District Councillors

The District and County Councillors attended the Council meeting that was due to be held on 12th March. Whilst the meeting was not quorate the Councillors were invited to present their updates.

33/24 Finance & General Purposes

- a. Members received the Clerk's Finance Report.
- b. Members approved the annual CIL Report for 2023/24.
- c. Members approved the Council's total asset value for the year 2023/24 as £1,373,151.57.
- d. Members **RESOLVED** to approve the income and expenditure report as at 29 February 2024.
- e. Members **RESOLVED** to approve the bank reconciliation, bank statements and trial balance as at 29 February 2024.
- f. Members noted the list of payments made between 1 – 29 February 2024.
- g. Members **RESOLVED** to approve a list of payments totaling **£10,423.21**. Direct debit payments totaling **£341.08** and debit card payments totaling **£15.00** were noted. A Member raised the utility costs for the sports pavilion in Peel Park that are still high. Clanfield Football Club is the only user and under the terms of the current Licence there is no requirement to contribute to these costs. It was agreed to raise this matter with the Club at a meeting with them on 4th April.
- h. Members considered a **grant application** from **Citizens Advise East Hants** that provides support to residents in Clanfield on a range of issues. The organisation requested a grant of £500. It was noted that the total cost of providing the service in Clanfield was £700. Members **RESOLVED** to award a grant of **£700** to Citizens Advise East Hants.

34/24 Property Management Committee

- a. Members received and considered a proposal from Hampshire County Council's Countryside Service to improve the **surface and drainage of byway 702, Green Lane**, located at the junction of Hinton Ampner Lane with Hambledon Road. The proposed works would require a grant application for CIL funding from East Hants District council. Members were supportive of the improvement works.
- b. Members considered a proposal from **Clanfield Gardening Club** for a natural planting scheme of bulbs at the Clanfield Centre. Members approved the scheme and agreed to provide a grant of £250 towards the purchase of planting of bulbs and other activities to enhance the village.

35/24 Community & Environment

- a. Members received the draft minutes of the Community & Environment Committee (CEC) held on 4 March 2024 and considered updates from Cllr Clarke on the Pollinator Project and Gardening Club. She also mentioned that the Committee had approved a quote to have the War Memorial cleaned, which would be conducted during April.

Pollinator Project

Members of the committee and its volunteers had been invited to attend pollinator survey training at Butser Hill on Saturday 20 April. Following the training and working with the Countryside Service, the CEC will begin to recruit volunteers via social media posts and an information stand at the Clanfield Centre.

Garden Club at Clanfield Junior School

The club will be run by Rachel Ritchie (Environment WG and retired primary school teacher), Jane Woodroof (Environment WG), and Cllr Rosemary Clarke and three members of staff.

The weekly after school club will run during term time, starting on Thursday 18 April. The lesson plan was starting to take shape and students would have an input.

Members thanked Cllr Clarke for the update.

- b. Members considered the Council's contribution to the **D-Day 80** commemorations on 6th June. A budget of £1,000 had been allocated. Several national events are taking place including national bell ringing at 6.30pm on 4th June, national fish & chips and Beacons and Lanterns. Members made a few suggestions including a memorial bench. Cllr Glover offered to ask the church if they would be taking part in the national bell ringing.
- c. It was agreed the date of the **next meeting of the Community & Environment Committee would be Tuesday 21 May at 6.30pm**. The published meeting on 1 May would be cancelled.

36/24 Reports from representatives on outside meetings

Cllr Helen Glover attended a meeting at the Clanfield Surgery. The current priority for the practice to find additional space.

The Chair reported on a meeting of the Southern Parish Councils regarding the Land East of Horndean (LEOH) development. Horndean Parish Council (HPC) and Rowlands Castle Parish Council (RCPC) are working with East Hants District Council (EHDC) and Bloor (the developer) on options regarding the transfer of assets and facilities as part the development.

37/24 Date of the next meeting

The next Council Meeting will be held on Tuesday 9 April 2024 at 7.00 pm in the Blue Room, Clanfield Memorial Hall.

The Annual Parish Meeting for the residents of Clanfield Parish will be held on 30th April at 7pm at Clanfield Memorial Hall.

The meeting closed at 8.35pm.

Signed.....

Dated.....