

**Minutes of the Meeting of Clanfield Parish Council
held on Tuesday 9 April 2024 at 7.00pm
at Clanfield Memorial Hall**

Present: Cllr Dave Harris (Chair) Cllr Brian Foster
Cllr Christopher Paterson (Vice Chair) Cllr Heather Watkin
Cllr Rosemary Clarke Cllr Terry Collins
Cllr Peter Carver

In Attendance: Katie Knowles (Clerk & RFO), District Cllrs Chris Tonge & John Smart and County Cllr Robert Mocatta.

36/24 Apologies for Absence

Apologies were received from Cllr Helen Glover.

37/24 Declarations of Interest

There were no declarations of interest.

38/24 Approval of Minutes

The Council minutes of the previous meeting held on 19 March 2024 were approved as a correct record and signed by the Chair.

39/24 Open Forum

A resident asked if there was an update on the speed cameras.

Cllr Paterson advised District Councillor James Hogan for Horndean Downs, shared Horndean Parish Council's experience purchasing a Speed Indicator Device (SID). He explained they are attached to lamp columns and rotated around predesignated locations. The devices record data on speed and traffic volume at different times of the day that can be used to evidence police intervention. District Cllr Hogan also indicated that he would support Clanfield with a £1,000 District Councillor grant, should Clanfield Parish Council decide to purchase a device. District Cllrs Smart and Tonge and County Cllr Mocatta indicated they too would support a purchase with a grant as speeding in the Village is a high priority for residents. This would be considered at the May meeting.

40/24 Chair's Report

The Chair reported that:

- The Speed Indicator Device (SID) had already been discussed.
- A meeting with Clanfield Football Club was held on 4 April. Discussions regarding the shared use of the Bowls & Sports Club were ongoing with both clubs working to find a solution. The design of the building presented child welfare concerns for the clubs that could not easily be resolved without changes to the internal layout. The Council and Football Club are working towards a Lease of Peel Park Pavilion as the sole user.
- There are a few community events taking place in Clanfield on 6th July. A Community Festival is taking place on the field behind the Clanfield Centre, the football club are hosting their 'Trophy Day' in Peel Park, and the Cricket Club has a league match at South Lane Meadow.
- The sale of the barn is progressing. The marketing pack is being prepared without site clearance.
- The Police implemented a Dispersal Order over the Bank Holiday weekend following a few incidents of anti-social behavior.
- The Council's new website is now live. Cllrs wished to record their thanks to Andrew White for delivering the project. The Chair asked Cllrs to review the content on the website and report any thoughts and/or improvements direct to Andrew.

There was some discussion on adding to the website to offer more "community" contributions. Suggestions were:

1. School news
2. Doctors surgery
3. Local business directory
4. District Councillors page
5. Reporting of key decisions

41/24 Reports from County and District Councillors

East Hants District Council

Cllrs Chris Tonge and John Smart reported on the recent surgery meeting held at the Clanfield Centre. Residents reported flooding at the junction of East Meon Road with South Lane. The Community Speed Watch needs new volunteers. Parking on the junction of East Meon Road causes a number of problems for drivers, that could be enforced by the Police. At a recent Council meeting there was a discussion about Council Tax and empty properties. Cllr Smart recently knocked on doors and reported recycling was raised as a concern highlighting that EHDC's service does not match other local authorities.

Hampshire County Council

County Cllr Mocatta had previously circulated a report to Councillors. A Councillor asked if there was an update on the consultation and the possible closure of the Recycling Centre at Petersfield and Bordon. Cllr Mocatta advised there had been a lot of representation about retaining the site in Petersfield, but the results of the wider consultation had not been reported yet.

Members raised the impact of development on the waste water system and the release of sewerage into Hampshire's rivers and streams. Cllr Mocatta advised that a developer has the right to connect their developments to an existing sewer even if it is overloaded, the Planning Authority (East Hants District Council) cannot turn down a planning application because there is no sewer capacity.

A resident raised the poor reinstatement of the roads by the gas works contractor around the village, causing problems for residents in the future and Hampshire Highways.

42/24 Council Committees

Members discussed a proposal to temporarily suspend some of the Council's Committees. The proposal had been brought about by the current vacancies and other difficulties for some Cllrs to attend meetings. The Planning and Finance & General Purposes Committees would continue to meet. It was noted that the business formally conducted by these committees would be considered in full council meetings. Considering the proposal it was also proposed to tighten the delegation of the Finance & General Purposes Committee to reduce the reports going to Council.

After some discussion, Members **RESOLVED** to temporarily suspend the Property Management and Community Environment Committee's for at least six months.

43/24 Finance & General Purposes

- a. Members received the Clerk's finance report setting out the year end internal & external audit process and important dates.
- b. Members received the provisional income and expenditure report as at 31 March 2024.
- c. Members **RESOLVED** to approve the bank reconciliation, bank statements and trial balance as at 31 March 2024.
- d. Members noted the list of payments made between 1 – 31 March 2024.
- e. Members **RESOLVED** to approve a list of payments totaling **£3,318.10**. Direct debit payments totaling **£49.06** were noted.

44/24 Property Management Committee

- a. As a result of the decision under minute reference 42/24, members of the Property Management Committee approved the minutes of the meeting held on 26 March 2024 as a correct record and were signed by the Chair.

- b. Members agreed a policy for managing mobile food and drink operators on Council land should be developed. Cllr Paterson offered to draft a policy. The Clerk would ask the Projects Officer to support Cllr Paterson by researching other Councils policies.
- c. Members considered the Tree Management Policy that had been agreed by the Tree Policy Group and Property Management Committee.

Concern was raised about the implications of the wording of the 2nd paragraph on page 2 for the Council. It was proposed that the onus should be on the individual to report damage to property with the Council and the commitment to act should be more ambiguous. The Clerk proposed 'the Council would seek a resolution'.

Where the Parish Council is informed that a tree from the Parish Council's stock has caused damage to property, the Parish Council will seek a resolution. In cases of damage to property, it must clearly be demonstrated that the tree is the principal cause of the damage. (The effects of tree litter such as leaves, twigs, fruit etc. will not be considered as direct damage, and no action will be taken by the Parish Council.)

Subject to a change to the wording of the 2nd paragraph on page 2, the policy was approved.

45/24 Community & Environment

The green audit recommendations adopted by the council would be a standing item on the Council agenda going forward.

46/24 Reports from representatives on outside meetings

Cllr Foster reported the East Hants Association of Local Town and Parish Council's was now up and running with a new Chair and Secretary, its next meeting would be in May.

47/24 Date of the next meeting

The next meeting is the Annual Parish Meeting for the residents of Clanfield Parish that will be held on 30th April at 7.30pm at Clanfield Memorial Hall.

The next Council Meeting will be held on Tuesday 14 May 2024 at 7.00 pm in the Blue Room, Clanfield Memorial Hall.

The meeting closed at 8.40pm.

Signed.....

Dated.....