



CLANFIELD PARISH COUNCIL

Council Office, The Clanfield Centre, 2 Endal Way, Clanfield PO8 0YF
02392 5571077 / clerk@clanfieldpc.org.uk

FINANCE AND GENERAL PURPOSES COMMITTEE

to be held on Tuesday 21 February 2023 at **6.30p.m**
at The Council Office, The Clanfield Centre, 2 Endal Way P08 0YF
Entrance Via The Clanfield Centre.

Dear Councillors,

You are hereby summoned to a meeting of Finance and General Purposes Committee for the transaction of business set out below.

Katie Knowles
Clerk
15 February 2023

❖ **Members of the public are welcome to attend.**

AGENDA

1. **TO RECEIVE APOLOGIES FOR ABSENCE.**
To receive and approve apologies for absence.
2. **DECLARATIONS OF INTEREST** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.
3. **MINUTES OF THE PREVIOUS MEETING**
To approve the minutes of the meeting held 22 November 2022.
4. **REVIEW OF INCOME & EXPENDITURE**
To review the income against expenditure and discuss any material variations of budget.
5. **RISK ASSESSMENT**
To review the annual Risk Assessment and recommend it for approval to Council
6. **ASSET REGISTER**
To review and agree the Asset Register for 2022/23.
7. **REVIEW OF THE COUNCIL'S STANDING ORDERS**
To review and update the Council's Standing Orders
8. **INTERNAL AUDIT RECOMMENDATIONS**
To receive an update on the implementation of the actions.
9. **CLANFIELD PARISH COUNCIL MEETING HELD ON 14 FEBRUARY**
To consider items referred to Finance & General Purposes Committee
10. **POLICIES**
 - a. To review a draft Child Protection & Safeguarding Policy
 - b. To review a draft Whistle Blowing Policy
11. **DATES OF NEXT MEETINGS**
18 April 2023 at 6.30pm at the Council Office.