



CLANFIELD PARISH COUNCIL

Council Office, The Clanfield Centre, 2 Endal Way, Clanfield PO8 0YF
02392 5571077 / clerk@clanfieldpc.org.uk

FINANCE AND GENERAL PURPOSES COMMITTEE

to be held on Wednesday 23 March 2022 at **6.30p.m**
at The Council Office, The Clanfield Centre, 2 Endal Way P08 0YF
Entrance Via The Clanfield Centre.

Dear Councillors,

You are hereby summoned to a meeting of Finance and General Purposes Committee for the transaction of business set out below.

Katie Knowles
Clerk
16 March 2022

- ❖ Members of the public are welcome to attend.
- ❖ Covid protection measures, both in relation to the venue and for personal compliance, will be in accordance with the legal requirements and Government guidelines and the requirements of the venue that are applicable as at the date of the meeting.

AGENDA

1. TO RECEIVE APOLOGIES FOR ABSENCE.

To receive and approve apologies for absence.

2. **DECLARATIONS OF INTEREST** Councillors are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, you may not participate in any discussion of, or vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. You must withdraw from the room when the meeting discusses and votes on the matter.

3. MINUTES OF THE PREVIOUS MEETING

To approve the minutes of the meeting held 19 January 2021.

4. BUDGET REVIEW AND YEAR END PREPARATION

- a) To review the income against expenditure and discuss any material variations of budget.
- b) To discuss and agree Ear Marked Reserve movements.
- c) To consider revisions to the asset register for 2021/22 and to agree the Council's asset value for the year end.
- d) Other likely expenditure and income from present year budget.

5. IT UPGRADE

To approve the replacement and upgrade of the office laptops.

6. SPORTS PITCHES AT DOWN FARM PARK CHARGES

- a) To consider the anticipated costs of maintaining the sport pitches from September 2022.
- b) To consider a comparison of charges for football pitches and related facilities and agree a charging model for the new sports pitches.

7. FEE'S AND CHARGES

To review the Council's fees & charges for 2022/23.

8. NJC PAY AWARD 2021/22

The National Association of Local Councils has been informed that the National Joint Council for Local Government Services (NJC) has agreed the new rates of pay applicable from 1 April 2021. Members of the Committee are asked to consider whether to implement the new rates and if applicable the Clerk is instructed to arrange for payment of back pay before the end of the financial year.

9. STAFF WORK LOCATION POLICY

To note the conclusion of the staff consultation period.

10. DATES OF NEXT MEETINGS

24 May, 26 July, 20 September and 22 November 2022 at 6.30pm at the Council Office.

Members of the public may attend the committee meeting,